

# ALSA Monthly Board of Directors Meeting

## July 8, 2014

(All times posted are EST, if not noted)

Call to order

8:02 PM. E.S.T.

Next Board Meeting:

Tuesday August 12, 2014; 8:00 pm CST

Roll call:

Members Present: Susan Leslie, Kitty Tuck-Hampel, Jim Doyle, Charles Poillion, Terese Evenson, Debbie Andrews, Non- Board Treasurer-Patti Wattigney ALSA Office- Robin Turell

President: Kitty Tuck-Hampel

V. President: Susan Leslie

Treasurer (Non Board) Patti Wattigney (Patti left the call at 8:21 PM)

Secretary: Terese Evenson- Will take over in 2-months.

Board Members: Debbie Andrews, Jim Doyle, and Charles Poillion.

Kitty: I motion to accept Deb Yeagle's resignation from July 1, 2014 at 10:18 PM

Charles: Second the motion.

Motion carried.

Paul Schwartz joined the call as the 7<sup>th</sup> Board member at 8:10 PM. E.S.T.

1) Election of Officers.

### **President**

*Susan: Nominates Kitty for President.*

*Charles: Seconds the motion.*

*Paul: Motion to close the nominations.*

Motion carried, Kitty is elected President.

### **Vice President-**

*Charles: I nominate Susan as Vice President.*

*Terese: Second*

Motion carried- Susan is our Vice President.

### **Treasurer:**

*Charles: Make a motion to accept Patti as our Treasurer.*

*Paul- Seconds the motion.*

Motion Carried.

### **Secretary:**

Terese will be accepting the job in 2-months.

The Board members will fill in for her until the time she can take over.

Office Business:

Robin Turell, Office Manager:

### **Office Report – BOD Meeting – July 8, 2014**

#### **1. Membership**

We have approximately 287 Regular Members, 187 Youth members, and 109 Life members. The total membership so far is 583. Last month, our total at the time of the BOD meeting was 542 members. From this time last month, we have increased our membership by 41 members. Last year during the July 2013 BOD meeting, it was reported that we had 590 members.

#### **2. Shows**

We currently have 66 sanctioned shows for 2014/2015. We have gained 9 shows since the last BOD meeting. During the last year's July BOD meeting 2013, it was reported that we had 65 shows for 2013/2014.

#### **3. Expectations of the new BOD for the ALSA office**

#### **4. Email Blast procedure**

The current email blast procedure is:

1. The ALSA office is contacted with an email blast request or one is instigated within the office.
1. The ALSA office creates the email blast and sends to the president for approval.
2. The president then sends the email blast to the BOD to seek approval or change.
3. Once the replies are in to the president, the president lets the ALSA office know if this may be sent.

This procedure works as long as communication is flowing in a timely manner.

#### **5. Discussion about Rule in 18<sup>th</sup> Edition ALSA Handbook.**

**I would like to re-visit the decision made by the BOD in the October 25<sup>th</sup>2012 BOD meeting during the new business.**

#### **This is an excerpt from the minutes:**

3) Page 14 Sec 1-A-1---consider lesser days for sanctioning a show  
90 day rule for sanctioning a show—page 14 sec 1 A-1.

Charles: Motion for the following change: Page 14, Section 1-A-1 to read: The Show Manager must call the ALSA office and request the current show sanctioning. The Show Manager must submit the completed show sanctioning form, general rules, format and class list to the ALSA office before publication of the show. Note: The sooner your show sanctioning is received by the ALSA Office the sooner the show will be posted on the ALSA website events page.

Page 14, Section 1-A-4: Delete: at least 90 days of the show and  
Seconded by Jim. Motion carried.

This is from the current 18<sup>th</sup> edition ALSA Handbook:

**Page 14, Part D. Sanctioned Shows, Section 1. Show approval, A. 1.**

**A. Llama or Alpaca**

1. The Show Manager must call the ALSA office and request the current show sanctioning. The Show Manager must submit the completed show sanctioning form, general rules, format and class list to the ALSA office before publication of the show. Note: The sooner your show sanctioning is received by the ALSA Office the sooner the show will be posted on the ALSA website events page.

*Kitty: Motion to approve Robin's Office Report*

*Susan: Seconds the motion.*

*Motion carried.*

**Treasurer's Report:**

**(Non BOD) Patti Wattigney**

Treasurer Report for the Month of June 2014

- 1) All bank accounts have been reconciled
- 2) Insurance premiums for the upcoming policy periods have been paid
- 3) Office Expense account, not including contract labor, and website expense includes 4 months of expenses

Current Assets

Checking Accounts	\$	7,349
Investment Account		52,133
Cash Memorials		<u>3,356</u>
Total Current Assets	\$	<u><u>62,838</u></u>

Liabilities

Accounts Payable		<u>0</u>
Total Liabilities		<u>0</u>
Equity	\$	<u>62,838</u>
Total Liabilities & Equity	\$	<u><u>62,838</u></u>

Cash Balance on Hand May 31, 2014 \$ 68,153

Receipts

Membership Revenue	\$	1,500
Show Fee Revenue		3,856

Showring/Internet Ad/Web Link	280	
Handbook Sales	40	
Other Revenue	<u>14</u>	
Total Receipts		\$ 5,690

Disbursements

Grand National Expenses	0	
Insurance - Event / BOD	5,331	
Regional Expenses	48	
Bank / Credit Card Fees	178	
Office Contract/Expenses	3,830	
Judge Clinic Expenses	0	
Handbook Expenses	857	
BOD Expenses	7	
Website Expenses	<u>754</u>	
Total Disbursements		\$ <u>11,005</u>

Balance on Hand June 30, 2014 \$ 62,838

*Kitty: Motion to accept Patti's Report*  
*Charles: Second the motion.*  
*Motion carried.*

Old Business:

New Business:

1) Judge's Concern Letter- Tami Lash

Charles: Table the motion until next meeting

Kitty: Seconds the motion.

*We will be tabling this motion until August so the new board members can have a chance to research this information to be able to form an opinion by the next board meeting.*

Committee Reports:

1) Alpaca Committee: (liaison: Susan Leslie)

Chair: Deb Yeagle

a) Assign liaison.

*Charles: Nominate Susan to keep the Liaison.*

*Debbie: Seconds the motion.*

*Motion carried.*

2) Election Committee: (liaison: Kitty)

Chair: Lougene Baird

a) Assign liaison.

*Charles: Nominates Kitty to keep the Liaison.*

*Terese: Seconds the motion.*

*Motion carried with 1 abstention.*

3) Ethics: (liaison: Susan)

Chair:

a) Assign liaison.

Paul: Nominates Jim.

*Charles: Nominates Susan.*

*Terese: Seconds Susan.*

*Motion carried.*

4) Fiber Committee: (liaison: Terese)

Chair: Cindy Ruckman

a) Assign liaison.

*Susan: I nominate Terese.*

*Debbie: Seconds the motion.*

*Motion carried.*

- 5) Finance & Budget Committee: (liaison: Jim)  
Chair: Patti Wattigney  
a) Assign liaison.

*Charles: Nominates Jim.*

*Kitty: Seconds the motion.*

*Motion carried.*

- 6) Grand National Committee: (liaison: Kitty)  
Chair: Susan Leslie  
a) Assign liaison- Every December- Liaison completed BoD term.

Charles: Motion to nominate Kitty.

Motion carried.

- 7) Handbook Committee: (liaison: Paul)  
Chair: Marcie Saska Agnew  
a) Assign liaison.

*Jim: Nominates Paul*

*Charles: Seconds the motion.*

*Motion carried.*

- 8) Judge's Committee: (liaison: )  
Chair: Barb Harris  
a) Assign liaison.

- 9) Membership Committee: (liaison: Debbie)  
Chair: Kathy Devaul  
a) Assign liaison.

*Kitty: Nominate Debbie.*

*Charles: Seconds the motion.*

*Motion carried.*

- 10) Nomination Committee: (liaison: Kitty)

Chair: Anna Reece

a) Assign liaison.

*Charles: Nominates Kitty*

*Paul: Seconds the motion.*

*Motion carried.*

11) Performance Committee: (liaison: Kitty)

Chair: Anna Reece

a) Assign liaison.

*Charles: Nominates Kitty*

*Susan: Seconds the motion.*

*Motion carried.*

The performance committee is working on finding all places in the handbook to submit the changes for final approval on the change in Novice performance qualifications, as well as looking into changing the criteria for the driving divisions as well.

Anna Reese

ALSA Performance Committee Chairman

12) Policy & Planning Committee: (liaison: Charles)

Chair: Barb Harris

a) Assign liaison.

*Susan: Nominates Charles.*

*Jim: Nominates Paul*

*Kitty: Seconds Paul.*

*Terese: Seconds Charles.*

Jim: Paul, Debbie- Charles, Terese- Charles, Susan- Charles, Charles- Charles, Paul- Paul, Charles is Liaison.

13) Promotion Committee: (liaison: Charles)

Chair: None

a) Assign liaison.

Susan: Nominates Paul

Paul: Can't accept the nomination.

*Charles has agreed to keep the Liaison.*

*Motion carried.*

- 14) Protest Committee: (liaison: Susan)  
Chair: Margaret Henry  
a) Assign liaison.

*Jim: Nominates Paul.*

*Paul: Nominates Jim.*

*Kitty: Nominates Susan*

*Terese: Seconds Susan.*

*Charles: Seconds Jim.*

*Paul- Jim, Charles- Jim, Kitty- Susan, Susan- Susan, Terese- Susan, Debbie- Susan.*

*Jim- Jim.*

*Susan is the protest Liaison.*

- 15) Publications Committee: (liaison: Terese)  
Chair: Ruby Herron  
a) Assign liaison.

*Charles: Nominates Terese.*

*Debbie: Seconds the motion.*

*Motion carried.*

- 16) Regional Committee: (liaison: Kitty)  
Chair: Cheryl Juntilla  
a) Liaison assignment in December.

*Kitty is liaison.*

- 17) Show Management Committee: (liaison: Jim)  
Chair:  
a) Assign liaison.

*Charles: Nominates Debbie*

*Susan: Nominates Paul*

*Paul: Seconds Debbie.*

*Kitty: Seconds Paul.*

*Terese: Nominates Jim.*

*Debbie: Seconds Jim*

*Jim- Debbie, Debbie- Jim, Terese- Jim, Susan- Jim, Kitty- Paul, Paul- Debbie, Charles- Jim*

*Jim is the Liaison.*



- 18) Web Site Committee: (liaison: Jim)  
Chair: Ruby Herron  
a) Assign liaison.

*Susan: Nominate Jim to stay Liaison.*

*Paul: Seconds the motion.*

*Motion carried.*

- 19) Youth Committee: (liaison: Susan)  
Chair: Michelle Kutzler & Terry White, Co-Chairs  
a) Assign Liaison

*Charles: Nominates Susan.*

*Debbie: Seconds the motion.*

*Motion carried.*

### **Any Other Business**

### **Grand National Discussion**

We have been doing email discussions, and there are some items I would like recommendations on prior to our scheduled GN committee meeting for Thursday, July 10th.

Placing ribbons for Halter classes cut back to top 6 instead of top 10 due to recent class sizes.

alpaca youth divisions to be age appropriate instead of Open Youth Alpaca.

Qualifications for 2014 GN to include Grands and Reserves from ILR shows?

To include all 1st places?

Start new design ribbons from scratch this year

Purchase a membership with GN entries, and it pays for 2015 as well.

Thanks

**Susan Leslie**

EMAIL MOTIONS AND/OR ACTIONS:

A)

06-09-14: Kitty submitted June 9, 2014 BOD minutes for approval.

Ken and Jim submitted corrections.

Kitty submitted corrected minutes for approval.

06-10-14: Jim-yes; Charles-yes; Susan-yes, Kitty-yes; Ken-yes.

Minutes approved.

B)

06-10-14: Ruby submitted Summer Showring for approval.

BOD submitted corrections.

Summer Showring resubmitted for approval.

Susan, Kitty, Jim and Charles all approved.

06-11-14: Summer Showring approved.

C)

06-11-14: Robin requested approval of e-blast for All American Youth Jamboree.

Jim-yes; Kitty-yes; Charles-yes.

06-13-14: Ken-yes. E-blast approved.

D)

06-30-14: Kitty submitted June 30, 2014 BOD minutes for approval.

Jim submitted corrections twice.

Kitty submitted corrected minutes for approval on 7-1-14.

7-1-14- Charles, Deb Y., Debbie A., Terese, approved.

E)

7-1-14: Deb Yeagle submitted her resignation effective 6-30-14

F)

7-1-14: Ken Forster submitted request for President Eblast

7-1-14 Motion to approve eblast by Terese, Second by Kitty.

7-2-14- Terese, Kitty, Susan, Charles and Jim approved.

G)

7-1-14: Request for approval of youth scholarship eblast.

7-2-14: Susan, Terese, Charles, Jim, and Kitty approved.

*Kitty: Motion to adjourn.*

*Susan: Seconds the motion.*

*Motion carried.*

The meeting adjourned at 11:08 PM E.S.T.

*Minutes: Kitty*